



Atlanta Housing Authority

HOW TO DETERMINE THE PAYMENT STANDARD (MAXIMUM PAYMENT) FOR YOUR UNIT Effective July 1, 2016

1. To access the Microsoft Excel Payment Standards Lookup Tool that will return the submarket for your unit, download it from the link below or from link on the AHA Website.
<https://www.atlantahousing.org/cms/uploads/file/payment-standard-lookup-tool.xls>
2. Determine the census tract of your unit by visiting [US Census Bureau Address Search Tool](#) and entering the address into the dialogue box that pops up. Please be sure to enter the full street address. Select "Go".

Search - Use the options on the left (topics, geographies, ...) to narrow your search results

Your Selections
'Your Selections' is empty
load search | save search

Search using the options below:

- Topics (age, income, year, dataset, ...)
- Geographies (states, counties, places, ...)
- Race and Ethnic Groups (race, ancestry, tribe)
- Industry Codes (NAICS industry, ...)
- EEO Occupation Codes (executives, analysts, ...)

To search for tables and other files in American FactFinder:

1 Enter search terms and an optional geography and click GO

Select Geographies

List	Name	Address	Map
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Enter a street address, city and state, or a street address and ZIP code. Click 'Go'. ?

Note: address search will use the latest available address data beginning with 2015 and working backwards, based on the contents of Your Selections.

street address city state zip
230 John Wesley Dobbs Atlanta Georgia 30303 GO

- these are added to 'Your Selections'
- the Search Results are updated

2 Next, select Geographies (states, counties, cities, towns, etc.)

- these are added to 'Your Selections'
- the Search Results are updated

3 Select one or more Search Results and click View

3. Locate the census tract for your unit amongst the information that is returned. For this particular example, the census tract is 28.

PLEASE NOTE: This tool does not determine whether the subject unit is eligible to participate on AHA's Housing Choice Voucher Program (HCVP). AHA staff determines unit eligibility when processing the request for tenancy approval. Also, this tool does not validate that the subject unit is located within AHA's jurisdiction in that some census tracts cross over into the jurisdictions of other housing authorities. The taxes for the subject unit must be made to the City of Atlanta in order for the unit to be considered to be within AHA's jurisdiction. Additionally, please understand that the contract rent for the unit is determined based on the composition of the tenant's family (voucher size), which should be equivalent to the number of bedrooms in the unit.



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Select Geographies

Enter search terms and an optional geography and click GO

List	Name	Address	Map
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Enter a street address, city and state, or a street address and ZIP code. Click 'Go'. ?

Note: address search will use the latest available address data beginning with 2015 and working backwards, based on the contents of Your Selections.

street address: 230 John Wesley Dobbs city: Atlanta state: Georgia zip: 30303 GO

Geographies containing 230 John Wesley Dobbs Ave NE, ATLANTA, GA, 30303:
Select geographies to add to Your Selections

Geography Results:

Geography Name	Geography Type	Geography Code	About
South Region	Region	020	i
South Atlantic Division	Division	030	i
Georgia	State	040	i
Fulton County, Georgia	County	050	i
Atlanta CCD, Fulton County, Georgia	County Subdivision	060	i
Block 1023, Block Group 1, Census Tract 28, Fulton County, Georgia	Block	100	i
Census Tract 28, Fulton County, Georgia	Census Tract	140	i
Block Group 1, Census Tract 28, Fulton County, Georgia	Block Group within Census Tract	150	i
Atlanta city, Georgia	Place within State	160	i
Atlanta-Sandy Springs-Marietta, GA Metro Area	Metro/Micro Statistical Area	310	i
Atlanta city, GA; Atlanta-Sandy Springs-Marietta, GA Metro Area	Principal City (or part) within State within Metro/Micro Statistical Area	312	i
Atlanta-Sandy Springs-Gainesville, GA-AL CSA	CSA	330	i
Atlanta, GA MSA	MSA/CMSA	380	i
Atlanta, GA Urbanized Area (2010)	Urban Area	400	i

4. Input the census tract that you obtained by selecting the appropriate census tract from the drop-down list of values. This is done by clicking on the arrow as pointed out in the screenshot below.

Select by Census Tract	
Input Census Tract	28
Input Bedroom Count	2-BR
Payment Standard	\$2,200
Submarket	C23

PLEASE NOTE: This tool does not determine whether the subject unit is eligible to participate on AHA's Housing Choice Voucher Program (HCVP). AHA staff determines unit eligibility when processing the request for tenancy approval. Also, this tool does not validate that the subject unit is located within AHA's jurisdiction in that some census tracts cross over into the jurisdictions of other housing authorities. The taxes for the subject unit must be made to the City of Atlanta in order for the unit to be considered to be within AHA's jurisdiction. Additionally, please understand that the contract rent for the unit is determined based on the composition of the tenant's family (voucher size), which should be equivalent to the number of bedrooms in the unit.



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5. Input the bedroom count for your unit by selecting the appropriate bedroom count from the drop-down list of values. This is done by clicking on the arrow as pointed out in the screenshot below.

Select by Census Tract	
Input Census Tract	28
Input Bedroom Count	2-BR
Payment Standard	\$2,200
Submarket	C23

6. The Payment Standard and Submarket will populate automatically.

Select by Census Tract	
Input Census Tract	28
Input Bedroom Count	2-BR
Payment Standard	\$2,200
Submarket	C23

PLEASE NOTE: This tool does not determine whether the subject unit is eligible to participate on AHA's Housing Choice Voucher Program (HCVP). AHA staff determines unit eligibility when processing the request for tenancy approval. Also, this tool does not validate that the subject unit is located within AHA's jurisdiction in that some census tracts cross over into the jurisdictions of other housing authorities. The taxes for the subject unit must be made to the City of Atlanta in order for the unit to be considered to be within AHA's jurisdiction. Additionally, please understand that the contract rent for the unit is determined based on the composition of the tenant's family (voucher size), which should be equivalent to the number of bedrooms in the unit.