



INVITATION FOR BID (“IFB”)

The Housing Authority of the City of Atlanta, Georgia (hereinafter “Atlanta Housing” or “AH”) invites Bidders to submit sealed bids for the below described specification.

IFB #2020-0159

**ROOSEVELT HALL RENOVATIONS
660 ATLANTA STUDENT MOVEMENT BOULEVARD
ATLANTA, GEORGIA 30314**

Eugene E. Jones Jr.
President and Chief Executive Officer (CEO)
Atlanta Housing
Albert Murillo Senior Vice President
Contracts and Procurement Department
230 John Wesley Dobbs Avenue
Atlanta, Georgia 30303
www.atlantahousing.org

RELEASE DATE: July 23rd 2020

BID OPEN DATE AND TIME: August 25th, 2020 at 12:00NOON (EDT.)

General Contractor: _____
Contact Name: _____
Address: _____
City/State/Zip: _____
Phone Number: _____
Fax Number: _____
LUMP SUM BASE BID TOTAL \$ _____ .00
Lump Sum Base Bid in whole USD dollars only

_____ (Signature)	_____ (Contractor Name)
_____ (Print Name)	_____ (Date)
_____ (Title)	

Bidder shall complete all Bid Form (BF) Pages and submit ONE (1) Original and FOUR (4) Copies. **EACH SUBMITTED BF PAGE/1 MUST BEAR AN ORIGINAL SIGNATURE. Failure to sign BF/1 Page shall result in the entire Bid Package determined Non-Responsive.**



I. KEY INFORMATION

1. **BIDDER CONTACT WITH ATLANTA HOUSING:** The Acquisition Services Analyst identified below is the *sole point of contact* regarding this solicitation. From the date of issuance until selection of the successful Bidder. AH contact information:

Qiana Ayana, Acquisition Services Analyst
Atlanta Housing
230 John Wesley Dobbs Avenue
Atlanta, Georgia 30303
Email: qiana.ayana@atlantahousing.org

2. **The solicitation can be found at the link below. Questions must be submitted in writing to Atlanta Housing Acquisition Services Analyst Qiana Ayana at ifb@atlantahousing.org no later than 5:00PM (EDT) on or before August 4, 2020 with the subject line: RFI 2020-0159 Roosevelt Hall Renovations.**

<https://www.atlantahousing.org/doing-business-with-ah/solicitations/>

Questions received concerning this solicitation after the deadline shown above may go unanswered at the discretion of Atlanta Housing. Atlanta Housing reserves the right, at its sole discretion, to respond to questions received after the deadline.

3. **ELECTRONIC FILES FOR DRAWINGS AND TECHNICAL SPECIFICATIONS:** Please be advised that the Atlanta Housing is NOT distributing printed plans or specifications with this solicitation. The Bid Solicitation, Technical Specifications and Drawings can be downloaded by using the ShareFile link below are available on AH's Business Management Portal Website at:

<https://atlantahousing.sharefile.com/d-s5753a21776048e2a>

4. **PRE-BID MEETING / SITE VISIT:**

Pre-Bid Meeting: July 27, 2020 at 1:30PM (EDT), Atlanta Housing requires that all interested firms must attend the pre-bid conference where among other topics AH will discuss 24 CFR 135, and AH's implementation of Section 3. Via Zoom: Register in advance for this meeting

at:

<https://atlantahousing.zoom.us/meeting/register/tJluf--ggzgpHtMB7-fNQGxmHQ8eKaAqUY7z>

SITE VISIT DAYS:

July 27, 2020 from 2:30 PM (EDT) to 5:00 PM EDT
July 28, 2020 from 11:30 AM (EDT) -to 1:30 PM (EDT)
at ROOSEVELT HALL
660 ATLANTA STUDENT MOVEMENT BOULEVARD
ATLANTA, GEORGIA 30314



Atlanta Housing has made the site visit **mandatory** for this project. Only one site visit is necessary.

5. BID SUBMISSION August 24, 2020 DATE: Zell Miller Building

189 Merritts Ave NW, Atlanta, GA 30313 no bids accepted after 12:00 p.m. EDT.

6. BID OPENING DATE: August 25, 2020 at 12:00 NOON (EDT) via Zoom. Register in advance for this meeting at:

<https://atlantahousing.zoom.us/meeting/register/tJMtdu-pqj0qHdFKIOFyHEiNHLsU6HSHwpTZ>

7. MANUAL SUBMISSION: BIDS must be signed with original signatures and submitted on paper in a sealed envelope or package and hand-delivered. Refer to the following Section III. Bid Submittal for the required number of copies. Manual Submissions must be received and time stamped no later than the date and time listed in the solicitation. The outside of the envelope must clearly indicate the Bidder's name and address, name of the project, the time and date specified for receipt. Must have 1 Original with 4 copies.

8. ADDENDA: Any interpretations, corrections, or changes to the solicitation will be made by via email. **It is the responsibility of the Bidder to inquire of the issuance of any addenda. Respondents shall acknowledge receipt of all addenda in the Invitation for Bid document. Bidders are responsible for checking for any notice of addenda on the AH website which is previously listed in section 2.** If the AH determines this solicitation should be modified, it will inform all prospective Bidders by distributing addendum/addenda to this solicitation before the date set for receipt of bids. The AH reserves the right to issue Addenda to correct, modify and amend this Invitation for Bid. Bidders shall acknowledge receipt of all Addenda below.

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA:

Number _____; _____; _____; _____; _____; _____; _____.

Dated _____; _____; _____; _____; _____; _____; _____.

II. SCOPE OF WORK

GENERAL DESCRIPTION OF SCOPE OF WORK: The project involves the historic rehabilitation of the 1937 Roosevelt Hall building, the construction of an external elevator and stair structure and roof deck addition, and improvements to the 1.3-acre site. This includes the following general scope of work at a minimum:

1. Partial interior and exterior demolition, with preservation and protection of both fixed and moveable historic elements;
2. Restoration of existing historic features and related upgrades to the building exterior and interior;
3. The construction of a new elevator and stair structure at the rear of the building;
4. Interior improvements to the ground floor including community spaces, restrooms and



5. other support spaces;
6. Interior improvements to the second floor including two office suites, restrooms and other support spaces;
7. The construction of a roof deck addition including the necessary structural upgrades;
8. New MEP/FP system to support the above uses as well as 2,823 sf of ground floor future tenant space;
9. Site landscaping, hardscaping, parking, and other amenities at the front and rear of the building; and
10. Provision of all equipment, systems and processes to achieve a USGBC sustainability rating of LEED Gold

INSTRUCTIONS FOR BIDDERS

III. BID SUBMITTAL REQUIREMENTS

The Bid Submittal must include the following documents:

- A. These BF Pages and other documents in the following form:
 - i. **Enter his/her firm's name** in the space provided on Page BF/1 of this Specification; and
 - ii. **Submit ONE (1) original and FOUR (4) copies**, of the "Bid Submittal" form comprising all BF pages (including the Bidder's completed BF pages for Sections VII and VIII). PLEASE NOTE: Each BF Page **within copies** shall bear an original (not photocopied) signature; and
 - iii. Acknowledge on Page BF/3 receipt of any Addenda issued.

Failure to submit the documentation set forth above in Section III (A) (i)-(v) may result in the bid package being deemed non-responsive and therefore ineligible for award.

- B. **GENERAL CONTRACTOR LICENSE:** In addition to all other applicable licenses and certifications, the general contractor is required to submit with its bid a copy of bidder's current valid General Contractor License. The absence of the required license shall cause a bid to be deemed Non-Responsive and therefore ineligible for award. Applications are NOT accepted.
- C. **BID SECURITY:** Each individual bid must be accompanied by a **Bid Bond** in the amount of **5%** of the total amount of the submitted bid **or** a certified check in the same amount, payable to the "Atlanta Housing". If the bid and bid security have not been received by the AH prior to the time of the bid opening, the bid will not be considered. Checks from unsuccessful Bidders will be returned as soon as practicable after the opening of bids.
- D. **BIDDER PROFILE INFORMATION:** Each individual bid must be accompanied by a summary of the Contractor's qualifications to complete the work described in the Bid Package, which summary shall include, at a minimum, the following documents:
 - i. the resumes of the Contractor's Project Team (including the superintendent, project manager, and project accountant, or equivalent); and



- ii. a list of all the Contractor's subcontractors; and
- iii. a list of the Project Team of the Contractor's subcontractors;
- iv. a detailed description of not less than three (3) jobs completed by the Contractor in the last five (5) calendar years of a substantially similar size and scope and requiring substantially similar work and level or responsibility, together with the contact information of the owner's representative for each of these jobs (including name, company name, address, telephone number, fax number, and e-mail address); and
- v. the same information described in Paragraph (D) iv above for at least one (1) job performed by each primary subcontractor in the last five (5) calendar years.

Failure to submit the documentation set forth above in Section III (D)(i)-(v) may result in the bid package being determined non-responsive and therefore ineligible for award. The AH may also, on the basis of the Bidder's profile information submitted, find that there exists an insufficient amount of information to clearly determine whether a Bidder or its subcontractor(s) possess the ability to perform successfully under the terms and conditions of the Contract Documents, and the AH may therefore determine the bid package is ineligible for award on the basis of insufficient or incomplete documentation regarding Responsibility.

E. FINAL COMPLETION FOR ALL WORK: Is due **June 30, 2021**. The Contractor acknowledges and by submitting a bid agrees that the final completion requirements set forth herein are bid and contract completion requirements that shall be material for purposes of determining Bid Responsiveness and contract completion requirements to the extent contract end dates are not formally changed by Atlanta Housing during the contract.

F. CRITICAL PATH METHOD SUMMARY PROJECT SCHEDULE: In evaluating this IFB, AH will determine the Responsibility of each bidder and whether a particular bidder can complete the Work in the shortest time frame, which time frame shall not exceed the Final Completion Date for the Work as set forth in this IFB and in the Contract Documents. The Critical Path Method ("CPM") Summary Project Schedule to be submitted as part of the bid, and the Work Schedule is to reflect the following.

The Contractor shall furnish as part of this bid a CPM Summary Project Schedule showing the proposed construction phasing and sequencing approach of the major scope items. This CPM Summary Project Schedule shall:

- Be submitted in a hard copy format;
- Be prepared using an industry standard software platform that can reviewed by Atlanta Housing;
- Be prepared using the Critical Path Scheduling Method (CPM);
- Depict at least one critical path starting with the Notice To Proceed and ending with the Final Completion Date;
- Include critical tasks to be performed by the Owner, Prime Design Consultant, or others, for the completion of all Work; and
- Have each construction activity be resource loaded with the person-hours estimated necessary to complete the activity.



The CPM Summary Project Schedule dates for the elements cited in the project's IFB shall be met or enhanced.

For purposes of the CPM Summary Project Schedule to be submitted with this bid, the Contractor shall assume that:

- The date set forth in the Notice to Proceed will be on or around **October 1, 2020**; however, AH shall not be bound to issuing a Notice to Proceed by or for that date;
- The Final Completion Date for ALL WORK is as shown above.
- The building(s) will be available to the Contractor on the date(s) set forth in the Notice to Proceed.

Failure to submit this CPM Summary Project Schedule shall result in the entire Bid Package being deemed non-responsive.

IV. BID PREPARATION AND WITHDRAWAL OF BIDS BEFORE BID OPENING

A. PREPARATION OF BIDS – Construction:

- i. Bidders must make their own estimates of the facilities and difficulties attending the execution of the proposed contract;
- ii. **AH FORMS and DOWNLOAD:** Bids must be submitted on the forms furnished by AH or on copies of those forms, and **must be signed**. The person signing a bid must initial each erasure or change appearing on any bid form. To facilitate the solicitation process, all of the required AH documents will be via email.
- iii. The bid forms may require Bidders to submit bid prices for one (1) or more items on various bases, including lump sum bid, alternate prices, unit prices, change order pricing of construction, or any combination thereof;
- iv. If the solicitation requires bidding on all items, failure to do so will disqualify the bid. If bidding on all items is not required, Bidders should insert the words "no bid" in the space provided for any item on which no price is submitted;
- v. Alternate bids will not be considered; and
- vi. Product substitutions will not be considered unless this solicitation authorizes the submission. Bidders are responsible for providing bids for products that fully meet the required specifications. Bidders may bid the referenced manufacturers OR EQUAL. Nevertheless, bidders **MUST** bid what the specifications require. The Architect of Record will only consider substitution requests after the award from the selected General Contractor.

B. WITHDRAWAL OF BIDS: No bid shall be withdrawn for a period of **ninety (90) calendar days** after the opening of bids without the consent of AH.

C. TAX: This bid shall **not** include charges for Sales Tax on direct sales to AH or on any material incorporated into or becoming part of the work; federal excise taxes; or federal transportation taxes. AH will provide all contract awardees with a tax Exemption Certificate.

D. MINIMUM WAGE REQUIREMENT: Any award under this solicitation shall be subject to the applicable Wage Requirement applicable as of the date this contract is signed, which shall



be specifically incorporated as a contractual requirement in award and agreement resulting from this solicitation for any of the Selected Respondent's covered employees. The Respondent must take the Minimum Wage Requirement into consideration in determining its fees for services to be performed or provided by Respondent under its fee proposal and other submittals.

- E. FALSE STATEMENTS IN BIDS:** Bidders must provide full, accurate, and complete information as required by this solicitation and its attachments. The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.
- F. REQUESTS FOR INFORMATION:** Bidders shall only communicate with AH's Department of Contracts and Procurement regarding this IFB and the bid to be submitted in response to this IFB. These questions will be answered individually or, if applicable, to all potential Bidders, in the form of an addendum to the IFB, if AH determines that a revision to the IFB is warranted. All technical questions and Requests for Information (RFIs) regarding this IFB must be e-mailed to Qiana Ayana at ifb@atlantahousing.org with the subject line: RFI 2020-0159 Roosevelt Hall Renovations. Telephonic, oral, or any other means of communication of relaying questions shall not be answered. If an answer is inadvertently or otherwise provided to a question other than as specified in this section, it is expressly understood that the answer is not binding in any way on Atlanta Housing.

Please include in the body of your email the following information in the order shown:

- 1) Subject of Question
- 2) Drawing/Sheet Number
- 3) Specification Section / Page Number
- 4) Information Requested
- 5) Suggestion

V. BID OPENING AND REVIEW OF BIDS

- A. BID OPENING:** No bids will be accepted after the fixed date and time for the opening of bids. All bids received will be publicly opened and read aloud the next day. Failure to submit bid documents in the required quantity and properly executed may result in the bid being determined Non-Responsive and rejected by AH for further consideration.
- B. PRE-AWARD MEETING:** AH reserves the right to conduct a Pre-Award Meeting with the Bidder(s) prior to making an award to determine if the Bidder(s) is(are) a responsible party(ies) as described and required by applicable law. This Pre-Award Meeting may include, but shall not be limited to:
 - i. a review of the Bidder's capacity to perform the terms and conditions of the contract;
 - ii. a review of the Bidder's understanding of the Scope of Work, and confirmation of inclusion of the entire Scope of Work in its Division Costs;
 - iii. a discussion (and demonstration, if requested) of the Bidder's expertise in reading and interpreting the drawings and technical specifications included with this solicitation;
 - iv. further breakdown of the Division Costs;



- v. past performance on other AH and State/local government agencies' contracts;
- vi. current employee depth and capabilities;
- vii. financial records and resources/capabilities;
- viii. a visit to examine the Bidder's facilities and on-hand equipment; and
- ix. any other area or aspect of the Bidder's integrity, operations and/or capability that will assist AH in making a determination of responsibility.

VI. AWARD: Contract Award – Sealed Bidding – Construction

- A.** AH will evaluate bids in response to this solicitation without discussions, and will award a contract to the Responsible Bidder whose bid, responsive and conforming to the solicitation, represents the lowest actual Responsive and Responsible Bidder, considering the Lump Sum Base Bid Total and the price-related factors specified elsewhere in the solicitation.
- B.** AH may waive informalities or minor irregularities in bids received.
- C.** AH may accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the bid.
- D.** AH may reject a bid as non-responsive if the prices bid are materially unbalanced between line items or sub-line items. A bid is materially unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to AH even though it may be the low evaluated bid, or it is so unbalanced as to be tantamount to allowing an advance payment.
- E.** **AH reserves the right to reject any and all bids, or to reissue or withdraw this Invitation for Bid in the event that competition is deemed inadequate or that it is otherwise deemed to be in the best interest of AH. In such instances, AH reserves the right to seek procurement by means of non-competitive negotiation.**
- F.** No Awards may be made to a contractor or firm that is on the list of contractors ineligible to receive awards from Atlanta Housing or the United States, as furnished by HUD.
- G.** The Bidder to whom the award is made will be notified as soon as practicable after Atlanta Housing approves award of the Contract. This written notification constitutes the Notice of Award and acceptance of the bid submitted.
- H.** If written notice of the acceptance of this Bid is mailed, faxed, e-mailed or otherwise delivered to the undersigned within the time noted herein, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to enter into a Contract with the Atlanta Housing with the Bid as accepted. The undersigned agrees to give a Performance and Payment Bond as specified in the Contract Documents, with good and sufficient surety or sureties, and to furnish the required insurance, all within five (5) days after given Notice of Award.
- I.** Upon award of Contract, Atlanta Housing will process the Contract for final execution
- J. NOTICE TO PROCEED:** Following execution of the Contract and the Contractor's delivery of all information and documents required by the Contract Documents and otherwise reasonably



required by AH's Department of Contracts and Procurement, AH will issue a Notice to Proceed (NTP) to the Contractor, which will set forth the date(s) for the official commencement of the Work described in this IFB and in the Contract Documents. Upon issuance of the NTP, AH will make the Project location(s) available to the Contractor for the start of the required Work.

VII. TYPE OF CONTRACT(S) AND CONTRACT REQUIREMENTS

- A. TYPE OF CONTRACT(S):** In selecting the lowest Responsive and Responsible bidder(s), AH will examine which Bidder(s) offer(s) the actual lowest Responsive and Responsible Lump Sum Base Bid Total whose bid(s) comports with all contract requirements. AH anticipates awarding a **single Firm Fixed Price contract** under this solicitation based on the actual lowest Responsive and Responsible **Lump Sum Base Bid Total**. The successful bidder must execute the form of Contract attached to this IFB.
- B. TIME FOR PERFORMANCE:** Please refer to **XV. PROJECT SCHEDULE**. A Notice to Proceed will be issued by AH subsequent to contract execution. The work to be performed under this Contract shall be subject to and comply with AH's "General Contract Between the Authority and General Contractor" and the HUD "General Conditions for Construction Contracts – Public Housing Programs" (Form HUD-5370).
- C. PRE-BID CONFERENCE:** AH will notify the Awardee(s) when and where the Pre-Construction Conference(s) will take place. The information can be found in document Article I Key Information Section 4. **The Awardee(s) must attend this conference before entering the worksite or having materials delivered to the worksite.**
- D. PERFORMANCE AND PAYMENT BOND:** Upon award of the contract by AH, the Contractor shall provide and pay for an **acceptable Performance and Payment Bond** in the amount of **100%** of the Lump Sum Base Total. . **IMPORTANT: The surety must be a guaranty or Surety Company which appears in the U. S. Treasury Circular No. 570 published annually in the Federal Register**, and must, at a minimum, have an "A" rating according to the A.M. Best Rating Guide. Assistance in securing the Performance and Payment Bond is available through the Small Business Administration, which encourages Minority Business Enterprises. AH shall not be responsible for the cost of the Performance and Payment Bond.
- E. CERTIFICATE OF INSURANCE REQUIREMENTS:** Before commencing work, the Contractor and each Subcontractor shall furnish Atlanta Housing with certificates of insurance showing the required insurance is in force and will insure all operations under the Contract. See Article 9 of the "General Contract Between the Authority and General Contractor" and Paragraph 36 of the HUD "General Conditions for Construction Contracts – Public Housing Programs" (Form HUD-5370) for details on the required types and levels of insurance coverage.

In addition to any other provisions of this Contract or at law, the Contractor may immediately, and without notice, have all compensation withheld or suspended, be suspended from providing further Work, or be terminated for cause from this Contract for any lapse in coverage or material change in coverage pursuant to the requirements of Article 9 of the



“General Contract Between the Authority and General Contractor” and Paragraph 36 of the HUD “General Conditions for Construction Contracts – Public Housing Programs” (Form HUD-5370) for failure to furnish AH with a timely certificate or renewal of certificate, or for making an incorrect or a false representation with regard to provision of the insurance specified in Article 9 of the “General Contract Between the Authority and General Contractor” and Paragraph 36 of the HUD “General Conditions for Construction Contracts – Public Housing Programs” (Form HUD-5370).”

F. AVAILABILITY OF FUNDS: AH’s obligation under this contract is contingent upon the availability of appropriated funds from which payments for contract purposes can be made. No legal liability on the part of AH for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

G. Project Tax Benefits Treatment; AH Reservations and Procedures

AH fully reserves to itself all rights to seek, pursue and obtain various tax benefits (the “Project Tax Benefits”) for which the Project, Services or Work may be eligible (such as federal, state or local income, sales and use tax credits, deductions, exemptions or exclusions, as well other related structured transfers or transactions to realize or effect such benefits), including, without limitation, the allocation of tax deduction benefits pursuant to Section 179D of the Internal Revenue Code of 1986, as amended (the “Code”).

AH reserves the right to manage and administer the process of obtaining, evaluating eligibility for and monetizing any and all Project Tax Benefits associated with or derived from the Project, Services or Work. The Contractor agrees to cooperate in all reasonable respects with AH’s efforts to assess, obtain, document and monetize any such Project Tax Benefits derived from the Project, and shall not attempt to procure or claim Project Tax Benefits for itself or any of its affiliated persons or entities without the express direction and consent of AH, which shall be in writing in a formal amendment to the Agreement, that shall be duly executed by authorized officers of both AH and Contractor.

H. Disclosure Certification

The Contractor shall be required to make the following certification, which is included in the Contractor’s Affidavit, a required submittal to be executed and notarized.

The Contractor certifies to be best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated and City or sister agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclosed to Atlanta Housing.

I. Atlanta Housing Opportunity Inclusion Policy (OIP) Plan

It is the policy of Atlanta Housing that Minority, Women and Section 3 Business Enterprises (MBE/WBE/SBE) shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds. Bidders, proposers or contractors and their subcontractors or suppliers shall take all necessary and reasonable steps to ensure that



MBE/WBE and Section 3 Businesses shall have the maximum opportunity to compete for and perform work on contracts financed in whole or in part by federal funds. Each respondent must submit an Opportunity Inclusion Plan (OIP Plan) along with their bid response. The OIP is a plan of action which will be used to achieve diversity and equality in this solicitation. The plan must identify and include potential contracting and other economic opportunities within the scope of work as well as efforts that will be made by the respondent to provide training and employment opportunities.

Entities intending to respond to this IFB shall seek to utilize certified MBE/WBE or Section 3 businesses and agree to expend no less than 35% of the total contract price, inclusive of all modifications and amendments through work with MBE/WBE or Section 3 businesses. Respondents who, as a result of a robust, timely and documented process of solicitation to the marketplace to meet this requirement, find that it is not possible to secure that level of participation, may augment their MBE/WBE/SBE participation goal with a comprehensive detail of good faith efforts. Documented good faith efforts will be considered on their merits and in light of other respondents and their plans regarding impracticability of meeting the published goals.

J. Atlanta Housing Section 3 Policy

Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701 u) requires that AH ensure that employment and other economic and business opportunities generated by HUD financial assistance, to the greatest extent feasible, are directed to public housing residents and other low-income persons, particularly recipients of government housing assistance, and business concerns that provide economic opportunities to low and very-low income persons. AH is committed to utilizing residents and other Section 3 eligible persons and businesses in contracts partially or wholly funded with funds from HUD. It is the responsibility of contractors, vendors and suppliers to implement progressive efforts to attain Section 3 compliance. The respondent will be required to submit with their proposal a Contract Compliance Affidavit (Schedule A), a MWBE & Section 3 Business Utilization Plan which list a brief description of services and supplies to be provided (Schedule B). Only the successful respondent will be required to submit monthly throughout all phases of the work the Contractor and Subcontractor Actual Utilization Report (Schedule C).



VIII. DIVISION COST SUBMITTAL: In evaluating this IFB, AH will determine whether a Bidder is submitting fair and reasonable Division Costs. Note: The Division Costs submitted within this Section VIII should be used to calculate the sum of the Lump Sum Base Bid Total (**for manual submission only**). The total of the Division Costs must equal the Lump Sum Base Bid Total listed on **Page 1**. **Failure to submit all Division Costs listed below that equal the Lump Sum Base Bid Total may result in the entire Bid Package being deemed non-responsive.**

Division Code	DIVISION COSTS – DESCRIPTION (Refer to the Table of Contents in the Technical Specifications for sub items pertaining to Division categories)	TOTAL COST In USD whole dollars only
	Division 01 – General Requirements	
DIV 01	The MAXIMUM amount allowed is up to 5% of the total value of Division No.02 through Division No. 33 <u>only</u> , and Environmental remediation costs.	\$.00
VOLUME ONE		
DIV 02	Division 02 – Existing Conditions	\$.00
DIV 03	Division 03 - Concrete	\$.00
DIV 04	Division 04 - Masonry	\$.00
DIV 05	Division 05 - Metals	\$.00
DIV 06	Division 06 – Wood, Plastic and Composites	\$.00
DIV 07	Division 07 – Thermal & Moisture Protection	\$.00
DIV 08	Division 08 – Doors & Windows	\$.00
DIV 09	Division 09 - Finishes	\$.00
DIV 10	Division 10 - Specialties	\$.00
DIV 11	Division 11 - Equipment	\$.00
DIV 12	Division 12 - Furnishings	\$.00



DIV 13	Division 13 – Special Construction	\$.00
DIV 14	Division 14 – Conveying Equipment	\$.00
VOLUME 2		
DIV 21	Division 21 – Fire Suppression	\$.00
DIV 22	Division 22 - Plumbing	\$.00
DIV 23	Division 23 – Heating, Ventilating, Air Conditioning	\$.00
DIV 26	Division 26 - Electrical	\$.00
DIV 27	Division 27 - Communications	\$.00
DIV 28	Division 28 – Electronic Safety and Security	\$.00
DIV 31	Division 31 - Earthwork	\$.00
DIV 32	Division 32 – Exterior Improvements	
DIV 33	Division 33 – Utilities	
	<p><u>PERMIT FEES and PERMIT EXPEDITING COSTS</u></p> <p>If the amount noted in the box is insufficient to cover actual permit fees and /or permit expediting costs, the Contractor will be reimbursed for any additional expenditure through a contract modification. Non-expended funds will be credited to AH in the form of a deductive contract modification after substantial completion.</p>	\$.00
	PROFIT	\$.00
	<p>LUMP SUM BASE BID TOTAL Enter amount on Page 1</p>	\$.00



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X. TECHNICAL SPECIFICATIONS TABLE OF CONTENTS:

This Technical Specifications Table of Contents is provided so that the Contractor is able to verify that all sections are included in its copy of the Technical Specifications. The Contractor is responsible for notifying AH by submitting questions if any sections of the Technical Specifications are missing from its bid package. This request must be submitted by the IFB deadline shown on the cover of this solicitation.

00 00 01	Cover	
00 00 07	Project Directory	
00 00 10	Table of Contents	
DIVISION 0 – PROCUREMENT AND CONTRACTING REQUIREMENTS		
00 31 00	Available Project Information	
00 53 00	General Contract Agreement – Stipulated Sum	
00 53 01	AH Exhibit B – Enumerations of Drawings and Specifications	
00 53 02	AH- Exhibit D – Interim Payment Lien Release	
00 53 03	AH Exhibit E – Final Payment Lien Release	
00 53 04	AH Exhibit F – Section 3 Compliance Requirements	
00 72 05	General Conditions (HUD Form 5370)	
00 73 46	Wage Rate Determination (190104)	
DIVISION 1 – GENERAL REQUIREMENTS		
01 10 00	Summary 010	
01 30 00	Administrative Requirements 020	
01 40 00	Quality Requirements 040	
01 41 50	Special Inspections (with forms)	
01 42 16	Definitions and Format Z1040.30	
01 45 29	Testing Laboratory Services	
01 50 00	Temporary Facilities and Controls 050	
01 60 00	Product Requirements 060	
01 61 16	Volatile Organic Compound (VOC) Content Restrictions 50	
01 70 00	Execution and Closeout Requirements 070	
01 74 19	Waste Materials Management and Recycling	
01 78 00	Closeout Submittals 70	
01 78 01	Atlanta Housing Closeout Information	
01 81 13	Sustainable Design Requirements	
01 81 16	VOC Limits	
01 81 19	Construction Indoor Air Quality (IAQ) Management	
01 83 14	Tracking Form	

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01 91 13	General Commissioning Requirements	
DIVISION 2 – EXISTING CONDITIONS		
N/A	Abatement Documents (under separate cover)	
02 26 00	AH Environmental Protocols	
02 26 10	Atlanta Housing Hazardous Materials Survey Report	
02 32 00	Geotechnical Investigations	
02 41 19	Selective Demolition	
DIVISION 3 – CONCRETE		
03 01 30	Concrete Cleaning and Sealing	
03 01 31	Concrete Patching	
03 01 32	Cementitious Leveling	
03 30 00	Cast-In-Place Concrete	
DIVISION 4 - MASONRY		
04 00 00	Masonry	
04 01 21	Masonry Restoration and Cleaning	
04 72 00	Cast Stone	
DIVISION 5 - METALS		
05 12 00	Structural Steel	
05 21 00	Steel Joists	
05 31 00	Steel Deck	
05 40 00	Cold Formed Metal Framing	
05 50 00	Metal Fabrications	
05 70 00	Decorative Metals	
05 73 00	Decorative Metal Railings	
DIVISION 6 – WOOD, PLASTIC AND COMPOSITES		
06 10 00	Rough Carpentry	
06 20 00	Finish Carpentry	
06 40 00	Architectural Woodwork	
DIVISION 7 – THERMAL & MOISTURE PROTECTION		
07 10 00	Waterproofing	
07 11 13	Bituminous Dampproofing	
07 21 00	Thermal Insulation	
07 27 26	Fluid Applied Membrane Vapor/Air Barriers	
07 41 13	Standing Seam Metal Roofing	
07 42 13.23	Metal Composite Materials Wall Panels	
07 54 23	Thermoplastic Polyolefin Roofing	

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07 62 00	Sheet Metal Flashing and Trim	
07 81 10	Sprayed-On Fireproofing	
07 81 23	Interior Intumescent Fireproofing	
07 84 00	Firestopping	
07 91 13	Compression Joint Seals	
07 92 00	Sealants	
07 95 13	Expansion Joint Cover Assemblies	
DIVISION 8 – DOORS & WINDOWS		
08 11 13	Hollow Metal Doors and Frames	
08 14 00	Wood Doors	
08 31 13	Access Doors	
08 41 13	Aluminum-Framed Entrances and Storefronts (including interior)	
08 42 26	All Glass Entrances	
08 44 13	Glazed Aluminum Curtainwalls	
08 51 13	Aluminum Windows	
08 71 10	Door Hardware	
08 81 00	Glass and Glazing	
08 91 00	Metal Wall Louvers	
DIVISION 9 - FINISHES		
09 21 16	Gypsum Board Systems	
09 30 00	Tile	
09 51 13	Acoustical Panel Ceilings	
09 65 00	Resilient Flooring	
09 72 65	Vinyl Coated Fabric Wall Coverings	
09 77 26	Presentation (Dry-Erase) Wall Covering	
09 91 00	Painting	
DIVISION 10 - SPECIALTIES		
10 13 00	Building and Floor Directory	
10 14 10	Interior Signage	
10 21 14	Plastic (Phenolic) Toilet Compartments	
10 22 27	Accordion Folding Partitions	
10 28 13	Toilet Accessories	
10 44 00	Fire Extinguishers and Cabinets	
10 82 14	Equipment Screens	
DIVISION 11 – EQUIPMENT		
11 52 13	Projection Screens	

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11 52 23	Television Mounting Brackets	
DIVISION 12 - FURNISHINGS		
12 24 13	Roller Window Shades	
12 93 00	Site Furnishings	
DIVISION 13 – SPECIAL CONSTRUCTION		
13 12 13	Exterior Fountains	
DIVISION 14 – CONVEYING EQUIPMENT		
14 21 23	Electric Traction Passenger Elevators	
DIVISION 21 – FIRE SUPPRESSION		
21 00 00	Fire Protection General	
DIVISION 22 - PLUMBING		
22 00 00	Plumbing General	
22 08 00	Plumbing Systems Commissioning Requirements	
22 11 13	Facility Water Distribution Piping	
22 13 13	Facility Sanitary Sewers	
22 16 00	Natural Gas Piping System	
22 40 00	Plumbing Fixtures	
DIVISION 23 – HEATING, VENTILATING, AIR CONDITIONING		
23 00 00	HVAC General	
23 02 00	HVAC Demolition, Additions & Renovations	
23 05 48	Noise and Vibration Control	
23 05 93	Testing, Adjusting and Balancing	
23 07 00	HVAC Insulation	
23 08 00	Mechanical Systems Commissioning	
23 09 00	Automatic Controls	
23 09 00.10	Building Automation System	
23 09 20	Variable Frequency Drives	
23 11 13	Fuel Storage and Distribution Systems	
23 21 13	Piping and Accessories	
23 23 00	Refrigerant Piping	
23 31 00	Ductwork and Accessories	
23 34 00	Unitary Exhaust and Supply Fans and Ventilators	
23 37 00	Louvers, Grilles, Registers and Diffusers	
23 74 33	100% Outside Air Rooftop Units	
23 81 28	Split System Heat Pumps	
23 81 28.13	Ductless Split System Heat Pumps (1 to 3½ tons)	

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23 81 29	Variable Refrigerant Flow HVAC Systems	
23 82 39	Electric Unit Heaters	
DIVISION 26 - ELECTRICAL		
26 00 00	Electrical General	
26 05 19	Conductors	
26 05 26	Grounding	
26 05 30	Firestopping for Electrical Systems	
26 05 33	Conduit and Raceways	
26 05 34	Outlet Boxes and Junction Boxes	
26 08 10	Electrical Systems Commissioning Requirements	
26 09 23	Occupancy Sensors	
26 24 13	Switchboards	
26 24 16	Panelboards	
26 27 13	Modular Metering Equipment	
26 27 26	Wiring Devices	
26 28 16	Disconnect Switches	
26 32 13	Emergency Standby Generator System & Switching	
26 33 53	Lighting Inverter	
26 41 13	Lightning Protection System	
26 43 13	Surge Protective Devices (SPD)	
26 51 00	Lighting	
26 56 00	Landscape Lighting	
DIVISION 27 - COMMUNICATIONS		
27 00 00	Communications	
27 05 10	Firestop for Communications Systems	
27 05 26	Grounding & Bonding for Communications Systems	
27 05 28	Pathways for Communications Systems	
27 05 43	Underground Ducts & Raceways for Communications Systems	
27 05 53	Identification for Communications Systems	
27 08 00	Commissioning of Communications	
27 11 13	Communications Entrance Protection	
27 11 16	Communications Cabinets, Racks & Enclosures	
27 11 19	Communications Termination Blocks & Patch Panels	
27 11 23	Communications Cable Management & Ladder Rack	
27 11 26	Communications Rack Mounted Power Protection & Power Strips	
27 13 13	Communications Copper Backbone	

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27 13 23	Communications Optical Fiber Backbone Cabling	
27 13 33	Communications Coaxial Backbone Cabling	
27 15 13	Communications Copper Horizontal Cabling	
27 15 23	Communications Optical Fiber Horizontal Cabling	
27 15 33	Communications Coaxial Horizontal Cabling	
27 15 43	Communications Faceplates & Connectors	
27 16 19	Communications Patch Cords & Station Cords	
27 21 33	Wireless Access Points	
27 41 13	Multi-Zone Audio	
27 53 19	Public Safety Distributed Antenna System Infrastructure	
27 70 10	Surge Protection Devices	
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY		
28 00 00	Electronic Security	
28 13 00	Access Control System	
DIVISION 31 - EARTHWORK		
31 10 00	Site Clearing	
31 10 00	Selective Site Clearing	
31 20 00	Earth Moving	
DIVISION 32 – EXTERIOR IMPROVEMENTS		
32 12 16	Asphalt Paving	
32 13 13	Concrete Paving	
32 13 73	Concrete Pavement Joint Sealants	
32 14 16	Brick Unit Paving – Mortared & Grouted	
32 14 43	Porous Unit Paving	
32 15 40	Architectural Aggregate Paving	
32 17 23	Pavement Markings	
32 17 26	Tactile Warning Surfacing	
32 31 19	Decorative Metal Fences and Gates	
32 32 23	Segmental Retaining Wall	
32 84 10	Planting Irrigation (Performance Specification)	
32 90 00	Exterior Landscape	
DIVISION 33 - UTILITIES		
33 05 00	Common Work Results for Utilities	
33 42 00	Stormwater Conveyance	
33 46 00	Subdrainage	

XI. DRAWINGS LIST SUBMITTAL

The documents shown below comprise the Drawings for this project. The Prime Design Consultant and AH disclaim any responsibility for any assumptions made by a Contractor or Subcontractor who does not receive a complete set of Drawings, including all sections listed in this Drawings Index. **The Contractor is responsible for notifying AH by submitting question if any Drawings are missing from its bid package.** This request must be submitted by the question deadline shown on Page 2 of this solicitation.

Sheet No.	Sheet No.	Sheet Title	Version	Version Date
01.	G000	Cover Sheet		
02.	G001	Drawing Index		
03.	G002	Wall Type Schedule		
04.	G003	UL Assemblies		
05.	G100	Code Data		
06.	G101	Level 01 - Code Plan		
07.	G102	Level 02 - Code Plan		
08.	G103	Active Roof - Code Plan		
CIVIL DRAWINGS				
09.	C0.01	Civil Cover		
10.	C0.02	Zoning Conditions		
11.	C1.00	Existing Conditions Plan		
12.	C2.00	Demolition Plan		
13.	C3.00	Site Plan		
14.	C4.00	Grading & Utility Plan (North)		
15.	C4.10	Grading & Utility Plan (South)		
16.	C4.20	Storm & Sanitary Profiles		
17.	C5.00	Erosion Control Plan – Phase 1		
18.	C5.01	Erosion Control Plan – Phase 2		
19.	C5.02	Erosion Control Plan – Phase 3		
20.	C9.00	Erosion & Sedimentation Notes		
21.	C9.01	Erosion & Sedimentation Notes		
22.	C9.02	Erosion & Sedimentation Notes		
23.	C9.03	Erosion & Sedimentation Notes		
24.	C9.04	Erosion & Sedimentation Notes		
25.	C10.00	Erosion & Sedimentation Details		
26.	C10.01	Erosion & Sedimentation Details		
27.	C10.02	Erosion & Sedimentation Details		

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28.	C11.00	Construction Details		
29.	C11.01	Construction Details		
30.	C11.02	Construction Details		
31.	C11.03	Construction Details		
32.	C11.04	Construction Details		
33.	C11.05	Construction Details		
34.	C11.06	Construction Details		
LANDSCAPE DRAWINGS				
35.	HS-0	Sheet Key		
36.	HS-1	Hardscape Improvement Plan - North		
37.	HS-2	Hardscape Improvement Plan - South		
38.	HS-3	Site Layout Plan - North		
39.	HS-4	Site Layout Plan - South		
40.	HS-5	Site Grading Plan - North		
41.	HS-6	Site Grading Plan - South		
42.	HS-7	Lighting Plan - North		
43.	HS-8	Lighting Plan - South		
44.	HS-9	Active Roof Plan		
45.	HS-11	Hardscape Details		
46.	HS-12	Hardscape Details		
47.	HS-13	Hardscape Details		
48.	HS-14	Hardscape Details		
49.	HS-15	Hardscape Details		
50.	HS-16	Hardscape Details		
51.	HS-17	Hardscape Details & Schedules		
52.	HS-18	Hardscape Details (Active Roof)		
53.	HS-19	Hardscape Details (Active Roof)		
54.	IR-1	Limits of Irrigation Plan		
55.	LS-1	Landscape Key Sheet		
56.	LS-2	Landscape Improvement Plan - North		
57.	LS-3	Landscape Improvement Plan - South		
58.	LS-4	Landscape Specifications		
59.	LS-5	Landscape Details		
60.	LS-6	Landscape Details, Notes & Schedule		
61.	TP-1	Tree Survey		
62.	TP-2	Tree Protection & Removal Plan		
STRUCTURAL DRAWINGS				

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63.	S000	General Notes		
64.	S001	General Schedules		
65.	S002	Load Criteria		
66.	S003	Load Criteria		
67.	S004	3D View		
68.	S100	Foundation Plan		
69.	S101	Level 01 Framing Plan		
70.	S102	Level 02 Framing Plan		
71.	S103	Roof Framing Plan		
72.	S104	Active Roof Framing Plan		
73.	S105	Canopy Framing Plan		
74.	S301	Foundation Details		
75.	S311	Slab-On-Ground Details		
76.	S501	Composite Steel Framing Details		
77.	S502	Steel Framing Details		
78.	S503	Steel Framing Details		
79.	S504	Steel Framing Details		
80.	S521	Braced Frame Elevations & Details		
81.	S600	Building Elevations		
DEMOLITION DRAWINGS				
82.	AD100	Lower Level Demolition Plan		
83.	AD101	First Floor Demolition Plan		
84.	AD102	Second Floor Demolition Plan		
85.	AD103	Roof Plan Demolition Plan		
86.	AD301	Demolition Building Elevations		
87.	AD302	Demolition Building Elevations		
ARCHITECTURAL DRAWINGS				
88.	A000	Architectural Site Plan		
89.	A100	Lower Level – Floor Plan - Overall		
90.	A101	Level 01 – Floor Plan - Overall		
91.	A101S	Level 01 – Slab Plan		
92.	A102	Level 02 – Floor Plan - Overall		
93.	A102S	Level 02 – Slab Plan		
94.	A103	Active Roof Plan		
95.	A103S	Active Roof – Slab Plan		
96.	A104	Upper Roof Plan		
97.	A201	Level 01 – RCP - Overall		

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98.	A202	Level 02 – RCP - Overall		
99.	A203	Level 03 – RCP - Overall		
100.	A300	Axonometric Views		
101.	A301	Exterior Elevations - Overall		
102.	A302	Exterior Elevations - Overall		
103.	A310	Enlarged Exterior Elevations		
104.	A311	Enlarged Exterior Elevations		
105.	A401	Building Sections		
106.	A402	Building Sections		
107.	A501	Wall Sections		
108.	A520	Exterior Details		
109.	A530	Roof Details		
110.	A531	Roof Details		
111.	A532	Roof Details		
112.	A601	Vertical Circulation		
113.	A602	Vertical Circulation		
114.	A603	Vertical Circulation		
115.	A604	Vertical Circulation		
116.	A605	Vertical Circulation		
117.	A610	Stair & Railing Details		
118.	A611	Elevator Details		
119.	A701	Door & Window Schedules		
120.	A703	Storefront Frame Elevations & Details		
121.	A704	Curtainwall Frame Details		
122.	A705	Window Elevations & Details		
123.	A710	Door Details		
124.	A800	Toilet Room Plans, Elevations & Mtg. Hts.		
125.	A820	Interior Details		
126.	A830	Ceiling Details		
127.	A840	Miscellaneous Details		
128.	A850	Casework Details		
129.	A851	Casework Details		
130.	A852	Casework Details		
131.	A900	Finish Legend		
132.	A901	First Floor Finish Plan		
133.	A902	Second Floor Finish Plan		
134.	A903	Third Floor Finish Plan		

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135.	A920	Interior Elevations		
136.	A930	Signage Plans		
137.	A931	Signage Schedule		
138.	A932	Signage Types		
139.	A940	Graphics Package		
140.	A941	Graphics Package		
141.	A942	Graphics Package		
142.	A943	Graphics Package		
143.	A944	Graphics Package		
144.	A945	Graphics Package		
145.	A946	Graphics Package		
146.	A947	Graphics Package		
147.	A948	Graphics Package		
148.	A1001	First Floor Furniture Plan		
149.	A1002	Second Floor Furniture Plan		
PLUMBING DRAWINGS				
150.	P001	General Notes & Legends		
151.	P002	Isometric - Water		
152.	P003	Isometric - Sanitary		
153.	P004	Isometric - Gas		
154.	P010	Site Plan		
155.	P100	Level 00 – Floor Plan - Plumbing		
156.	P101	Level 01 – Floor Plan - Plumbing		
157.	P102	Level 02 – Floor Plan - Plumbing		
158.	P103	Level 03 – Roof Plan - Plumbing		
159.	P300	Enlarged Plans - Plumbing		
MECHANICAL DRAWINGS				
160.	M000	General Notes - Mechanical		
161.	M001	Legend - Mechanical		
162.	M002	Details - Mechanical		
163.	M003	Details - Mechanical		
164.	M004	Details - Mechanical		
165.	M005	Schedules - Mechanical		
166.	M006	Schedules - Mechanical		
167.	M100	Level 00 – Basement Plan - Mechanical		
168.	M100A	Level 00 – Basement Plan – Ref. Piping		
169.	M101	Level 01 – Floor Plan - Mechanical		

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170.	M101A	Level 01 – Refrigerant Piping Plan		
171.	M102	Level 02 – Floor Plan - Mechanical		
172.	M102A	Level 02 – Refrigerant Piping Plan		
173.	M103	Level 03 – Roof Plan - Mechanical		
ELECTRICAL DRAWINGS				
174.	E000	Legend, Notes & Schedules		
175.	E001	Electrical Details		
176.	E002	Luminaire Schedules & Controls		
177.	E010	Site Plan		
178.	E100	Level B – Floor Plan - Electrical		
179.	E101	Level 01 – Floor Plan - Electrical		
180.	E102	Level 02 – Floor Plan - Electrical		
181.	E103	Roof – Floor Plan - Electrical		
182.	E201	Level 01 – RCP - Electrical		
183.	E202	Level 02 – RCP - Electrical		
184.	E300	Singleline Diagram		
185.	E400	Panel Schedules		
186.	E401	Panel Schedules		
TELECOMMUNICATIONS DRAWINGS				
187.	T001	Legends, Details & Notes - Telecom		
188.	T002	Communications Details - Telecom		
189.	T003	Comm. & Cabling Details - Telecom		
190.	T004	Surveillance Details - Telecom		
191.	T005	Access Control Details - Telecom		
192.	T006	Surge Protection Details - Telecom		
193.	T007	ERCC Details - Telecom		
194.	T008	Riser Diagrams - Telecom		
195.	T009	Riser Diagrams - Telecom		
196.	T010	Site Plan - Telecom		
197.	T100	Level B – Floor Plan - Telecom		
198.	T101	Level 01 – Floor Plan - Telecom		
199.	T102	Level 02 – Floor Plan - Telecom		
200.	T103	Roof Plan - Telecom		
201.	T400	Telecom Room Details - Telecom		

XII. ACKNOWLEDGEMENT OF BID DOCUMENTS AND INSTRUCTIONS:

The Bidder acknowledges, by signing the contract documents listed below, that it has read, understands, has filled out where applicable, and accepts the terms of any documents listed below which are included in this solicitation. The Bidder shall execute and submit with its bid, and/or notarize documents the required Contract Documents, as indicated by the check mark below.

Required documents to be fully executed and submitted with Bid	Required Notarized documents	Contract Documents
√		Invitation for Bid all BF pages
√		General Contract between the Authority and General Contractor
√		HUD: General Conditions for Construction Contracts – Public Housing Programs (Form HUD-5370);
√		Instructions to Bidders for Contracts” (Form HUD-5369)*
√		Representations, Certifications, and Other Statements of Bidders (Form HUD-5369-A)*
√		Bid Bond*
√	√	Contractor’s Affidavit*
√	√	(Schedule A) MBE/WBE/DBE Utilization Plan *
√	√	(Schedule B) Section 3 Utilization Plan*
√		(Schedule C &D) MWDBE and Section 3 Subs and Section 3 Tracking Form
√	√	Contractor’s Affidavit of Uncompleted Work*
√		Previous Participation Certificate” (Form HUD-2530)*
√		Statement of Bidder’s Qualifications*
√		Subcontractor Information Submittal*
√		Certificate of Liability Insurance -Minimum Insurance Requirements
√		Equal Employment Opportunity Compliance Certificate*
		Amendment(s) to Special Conditions, if any (such as AH’s M/W/DBE Policy *
		Amendment(s) to General Conditions, if any
		General Wage Decision” (Davis-Bacon Act) Note: Davis-Bacon prevailing wage rates are subject to change, pursuant to 29 CFR Part 5
		Performance and Payment Bond or Bonds*
		Technical Specifications and Drawings
		Non-Collusive Affidavit
		AH Ethics Policy *

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*These documents are made available through AH's website,

<https://www.atlantahousing.org/doing-business-with-ah/solicitations/>

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XIII. DOCUMENT SUBMITTAL CHECKLIST

The following documents are required at the time of bid opening. Please ensure that you have received and/or completed the forms and indicate such by placing an initial next to each completed item:

1. Invitation for Bid-Required at Bid
2. Bid Security/Guarantee (Bid Bond)-Required at Bid
3. Bidder Acknowledges Receipt of Addenda- Required at Bid
4. Licenses- Required at Bid
5. Summary of Contractor's Qualifications (Bidder Profile) -Required at Bid
6. Critical Path Method Summary Project Schedule (Paper Copy)-Required at Bid
7. Schedule A - MBE/WBE/DBE Utilization Plan – Required at Bid
8. Schedule B – Section 3 Utilization Plan –Required at Bid
9. Schedule C – Letter of Intent M/W/DBE and or Section 3 Business Concern Subcontractors, Suppliers, Consultants- Required at Bid
10. Schedule D- Section 3 Hires Tracking Form- Required after the Bidder is awarded
11. Contractor's Affidavit of Uncompleted Work-Required at Bid
12. Previous Participation Certificate" (Form HUD-2530) Required at Bid
14. Subcontractor Information Submittal- required at Bid Required at Bid
15. Equal Employment Opportunity Compliance Certificate- Required at Bid
16. HUD: General Conditions for Construction Contracts – Public Housing Programs (Form HUD-5370)-Required at Bid
17. Instructions to Bidders for Contracts" (Form HUD-5369) Required at Bid
18. Representations, Certifications, and Other Statements of Bidders (Form HUD-5369-A)-Required at Bid
19. AH's Ethics Policy-required at Bid acknowledge receipt
20. Contractor's Affidavit- Acknowledge receipt
21. Certificates of all required Insurance – Required at Bid

IV. BID EXECUTION AND ACCEPTANCE

If this bid is submitted by a joint venture, each business shall provide the information requested below AND a copy of the Joint Venture Agreement must be Included with your bid. Failure to provide the Joint Venture Agreement shall result in the Entire Bid Package being deemed non-responsive. Failure to submit this Bid Execution and Acceptance page shall result in the entire Bid Package being deemed non-responsive.

By signing this Bid Execution and Acceptance page and submitting this bid, the Contractor acknowledges and agrees to the following: (1) that it has reviewed the Contract Documents and understands and agrees to the terms and conditions contained therein; (2) that this bid, and the prices contained herein, shall remain firm if accepted by AH within one hundred eighty (180) calendar days of the date of the bid opening; (3) that the Contractor shall be bound by the terms and conditions of the Contract; and (4) that the Contractor shall perform the Work for the total amount of compensation within the time frame specified below based upon the Contractor's bid contained herein, as entered below by AH's Contracting Officer, provided that the bid is accepted by AH and this Contract Document is executed by AH's Contracting Officer.

Under penalties of perjury as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this bid are true and correct

(Affix Corp. Seal)

If a Corporate Seal is not affixed, this document must be notarized

(Business/Contractors Name)

(Signature of Officer)

(Printed or typed name)

(Title)

(If Contractor is a Corporation, President, Vice President, Partnership, Partner or other Officer should sign, and evidence of authority must be submitted.)

Contractor Information

(Street Address)

Subscribed and sworn to before me on this ____ day of _____, 2020

(Notary Public)

Atlanta Housing

(City, State, Zip Code)

(Telephone)

(Facsimile)

(E-mail)

(Tax ID #)