

Multi-Family Rent Schedule Request Form

Community/Unit Information: <input type="checkbox"/> Request for Increase <input type="checkbox"/> Request for New Schedule			
Community Name			
Community Address			
Total # of Units in Community		Requested Date	
Unit Types (Please List all; Example: 1 bed/1 bath)	Square Footages	Total Number of Units per Unit Type	Requested Rent Amount

Energy Efficiency Boosts and Capital Improvements			
Energy Efficiency Rent Boost Level	Description	Minimum Requirement	Requested Level? (Choose only one)
Level 1 – Silver - \$50	Upgraded Lighting System, Low Flow Water Upgrades, Upgraded Insulation	Replacement of incandescent bulbs with LED Bulbs, Low Flow faucet aerators and Toilet(s) that use 1.28 gallons or less per flush, installing insulation to meet or exceed an R-38 value in the attic and for unconditioned basement or crawl space install floor insulation to meet or exceed R-19	<input type="checkbox"/>
Level 2 – Gold - \$125	All Qualifications for Level 1(Silver), plus: Professional Weather Sealing and Energy Star Appliances (Refrigerator only)	Upgrades to all of the following are required in addition to Level 1 above plus: •Weather sealing per table 402.1.2 of GA Energy Code •Energy Star Rated Refrigerator	<input type="checkbox"/>
Level 3 – Platinum - \$175	All Qualifications for Level 1 and 2 (Silver & Gold) plus: New/like new or recently replaced HVAC System and Energy Efficient Windows	Upgrades to all of the following are required in addition to Level 1 and Level 2 above plus: •Central A/C or Energy Star Qualified PTAC unit •16 Seer or better exterior condenser •Proper seal of ductwork •Programmable Thermostat •Replacement of all single pane windows with Low-E Glass Windows	<input type="checkbox"/>
Other Capital Improvements Made (please describe)			

Will the owner be paying for utilities? Yes No (please check one)

If yes, which utilities will the owner be paying for? Electric Gas Water Sewer
(Please check all that apply)

Rent Roll included that justifies the rental rates requested (Required)? Yes No

****Upon Completion of this form, please submit to the Manager, Landlord Services at Ryan.Creech@atlantahousing.org and copy your Portfolio Administrator on the email. If you receive an out office for the Manager please send the request to Jason.Winton@atlantahousing.org****