



FINDING AID FOR

# Public and Assisted Housing Program records

2014.0008

2014.0008

## **Public and Assisted Housing Program records. -- 1954-2015. -- 5.50 Cubic feet (11 boxes)**

### **Scope and Content**

The collection consists of housing assistance programs and services records including records regarding low income housing programs and how these assisted programs have evolved over the years, assistance for seniors, the homeless, and disaster response housing. In addition, the collection includes materials such as "The Public Housing Story" broadcast in 1954 which demonstrate the environment for public housing assistance, issues that were debated, and the promotion of housing assistance programs nationwide.

### **Restrictions**

#### **ACCESS RESTRICTIONS**

Appointments are required when conducting research with this collection. Please contact the Archivist to make an appointment at [AHAArchives@atlantahousing.org](mailto:AHAArchives@atlantahousing.org) Atlanta Housing is required to legally review all records prior to admitting access to ensure they do not contain information that violates the privacy of its program's participants.

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#### **INTENT TO PUBLISH**

Reproduction or use fees may apply. In all cases, please use the appropriate credit line.

#### **PREFERRED CITATION**

Please use the following format when citing: "Item," Date of item creation. Collection, Series. (Atlanta, Georgia: Atlanta Housing Archives, The Housing Authority of the City of Atlanta.)

Finding aid prepared by and described by Atlanta Housing Archives, Records & Information Management, Meredith E. Torre, Archivist.

### **Arrangement**

The collection is arranged into fourteen series: 1. Policy, Plans, and Procedures; 2. Physical Planning and Development; 3. Senior Public Housing Services; 4. Housing Assistance for the Homeless Program, 5. Disaster Response Housing; 6. Section 8 (Project Based Assistance Program); 7. Housing Choice; 8. Homeownership; 9. Low Income Housing Program; 10. Waiting List, 11. Publications; 12. Photographs; 13. Artifacts; and 14. Audiovisuals.

### **Other Codes**

2014.0008

## **2014.0008.1 Policy, Plans, and Procedures**

**2014.0008.1.1 Policy and Procedure Manual No. 123-2 Maintenance Operations. -- 1987**

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**2014.0008.1.2 Public Housing for Emancipated minors task force and related correspondence. -- 1987**

*Other Codes*

2016\_doc\_00230

**2014.0008.1.3 Policy and Procedure Manual PPM 115-1. Division of Housing. Applications and Placement / Admission and Continued Occupancy. -- Jan. 1990**

**2014.0008.1.4 Admission and Continued Occupancy Policy (ACOP). -- 1992**

*Other Codes*

2016\_doc\_00231

**2014.0008.1.5 Admission and Continued Occupancy Policy (ACOP). -- Mar. 1, 1993**

*Other Codes*

2016\_doc\_00242

**2014.0008.1.6 Policies and Procedures: Uniform rent collection, tenant selection, rights of residents to organize without harassment. -- 1993**

*Other Codes*

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**2014.0008.1.7 Revised procedure to advertise the opening of the Section 8 Waiting List and process program applicants. -- 1994**

*Other Codes*

2016\_doc\_00233

**2014.0008.1.8 Public Housing Management Assessment Program Certification. -- 1996. -- (6 folders)**

**2014.0008.1.9 Multi-Unit Housing Project Loan Program. Project information and eligibility. -- Apr. 5, 1999**

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**2014.0008.1.10 Design & Construction Management (DCM) Policies and Procedures Manual. -- Aug. 31, 1999. -- (2 Folders)**

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**2014.0008.1.11 Public Housing Management Assessment Program Certification (Please note that this item is marked confidential and parts of this item may be subject to access restrictions). -- 1999**

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**2014.0008.1.12 Homeownership Assistance Program Project information and eligibility. -- Sept. 11, 2000**

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**2014.0008.1.13 Admission and Continued Occupancy Policy (Revised). -- Dec. 26, 2001**

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**2014.0008.1.14 Procedures for online processing of site-based waiting list. -- Jan. 2002**

**2014.0008.1.15 Affirmative Fair Housing Marketing plans. -- 2002**

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**2014.0008.1.16 A Baseline Inspection Report Card. executive Summary. -- Mar. 28, 2003**

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**2014.0008.1.17 Statement of Corporate Policies Governing the Leasing and Residency of Assisted Apartments (Adopted by the Board of Commissioners). -- June 23, 2004**

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**2014.0008.1.18 Statement of Corporate Policies Governing the Leasing and Residency of Assisted Apartments. -- 2004-2007**

**2014.0008.1.19 AHA Inspection Standards. -- Aug. 30, 2006**

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**2014.0008.1.20 Multi-Family Property Assessment Program. -- Aug. 30, 2006**

**2014.0008.1.21 Project Based Rental Assistance (PBRA) Program Policies and Procedures. -- May 1, 2009**

**2014.0008.1.22 Policies and procedures governing the Section 8 Program, waiting list advisory. -- undated**

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**2014.0008.1.23 Fencing Policy. -- undated**

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**2014.0008.1.24 Tenants Services**

**2014.0008.1.24.1 Grievance Procedures. -- 1987-1994**

**2014.0008.1.24.2 Tenant Transfer Policies. -- 1990**

**2014.0008.1.25 Housing Assistance Payments (HAP) Contracting Process. -- circa 2008-2009**

**2014.0008.1.26 Affordable Assisted Living Training. -- Apr. 3, 2009**

**2014.0008.1.27 Statement of Corporate Policies. -- Mar. 26, 2014**

*Scope and Content*

Section A: Governing the Leasing and Residency of Assisted Apartments.

Section B: Amended and Restated Statement of Policies Governing the Housing Choice Tenant-Based Program.

Section C: Amended and Restated Statement of Policies for Supportive Housing.

**2014.0008.2 Physical Planning, Development, and Studies. -- 1996-2011**

**2014.0008.2.1 Final Report on the Independent PHMAP Assessment of the AHA conducted on November 13-17, 1995. -- Prepared Mar. 21, 1996**

2014.0008.2.2 1998 Survey of Affordable Housing Production Summary Results conducted on behalf of the Georgia Department of Community Affairs and the Atlanta Housing Forum.. -- 1998

2014.0008.2.3 City of Atlanta Analysis of Impediments to Fair Housing Choice Study by Metro Fair Housing Services, Inc.. -- August 2006

2014.0008.2.4 AHA Resident Satisfaction Survey Results. -- 2011. -- (2 folders)

### 2014.0008.3 Senior Public Housing Services. -- 1988-2000 and undated

#### 2014.0008.3.1 Senior Public Housing Services Records

2014.0008.3.1.1 Senior public housing: Admission requirements, waivers, HUD, correspondence, memo. -- 1988

2014.0008.3.1.2 Senior Public Housing: Elderly Services Program, Community Development Block Grant Application. -- 1995

2014.0008.3.1.3 Senior Public Housing: Senior events flyers. -- 1998

2014.0008.3.1.4 Senior Public Housing: Cultural Diversity Festival and Committee, flyers, agenda, sign-in sheets, notes, correspondence. -- 1999

2014.0008.3.1.5 Senior Public Housing: Palmer House, Centennial Place Family YMCA, senior computer training, correspondence, flyer. -- 1999

2014.0008.3.1.6 Senior Public Housing: Supportive Assistance Serving Seniors Program, flyer, calendar. -- 1999

2014.0008.3.1.7 Senior Public Housing: Public Housing Advocacy for Disability and Diversity, Assistive Technology and Support for Seniors and Disabled Adults, invitation. -- 2000

2014.0008.3.1.8 Housing Resource Guide. Seniors and Persons with Disabilities. -- 2008

2014.0008.3.1.9 Senior public housing: AHA Highrise information brochure. -- undated

#### 2014.0008.3.2 Senior Public Housing Services Photographs

2014.0008.3.2.1 Senior residents, community events, Christmas party photographs (copies). -- Dec. 18, 1998

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## **2014.0008.4 Housing Assistance for the Homeless**

2014.0008.4.1 Housing Homeless Families. -- 1987

2014.0008.4.2 State Housing Trust Fund for the Homeless. -- 1991

2014.0008.4.3 Memorandum of Agreement between AHA, City of Atlanta, and HUD utilizing vacant AHA Public Housing Units to House the Homeless. -- 1991

2014.0008.4.4 Task Force for the Homeless, memorandum, correspondence, and supporting documents.. -- 1992

2014.0008.4.5 Relocating the homeless to public housing. -- 1992

2014.0008.4.6 Project Based Assistance (PBA) Homeless Mothers with Children submitted by the University Community Development Corporation and Affordable Housing Partnership, Inc.. -- 1994

2014.0008.4.7 Correspondence regarding homelessness. -- 1994

2014.0008.4.8 Homeless veterans, Department of Veterans Affairs and AHA. -- 1995

### **2014.0008.4.9 Publications**

2014.0008.4.9.1 [AHA News Release]: AHA/Southern Bell Partnership Gives Homeless New Lease on Life. -- circa 1960s

2014.0008.4.9.2 Public housing residents against the homeless living in housing projects, news articles from the Atlanta Journal Constitution. -- 1990

2014.0008.4.9.3 AHA News Release: Partnership provides homes for nine homeless families. -- 1987

## **2014.0008.5 Disaster Response Housing. -- 2005**

2014.0008.5.1 Hurricane Katrina Response Team Project File. -- 2005. -- (3 folders)

## **2014.0008.6 Section 8 (Project Based Assistance Program)**

2014.0008.6.1 Section 8 Housing Assistance Payments Program (HAP) brochures, testimony before Congress, and news release. -- 1975 and 1978

2014.0008.6.2 Section 8 correspondence. -- 1980

2014.0008.6.3 Section 8 administrative plan. -- Oct. 1988

2014.0008.6.4 Section 8 legal correspondence. -- 1988-1995

2014.0008.6.5 AHA action plan for Section 8. -- 1991

2014.0008.6.6 Section 8 Administrative Plan (Amended). -- Apr. 1991

2014.0008.6.7 Section 8 AHA and HUD correspondence. -- 1991. -- (2 folders)

2014.0008.6.8 Section 8 correspondence, memorandum, and reports. -- 1991-1995

2014.0008.6.9 Request for Proposals Number 92-011 Section 8. -- 1992

2014.0008.6.10 Section 8 Administrative Plan, June 1, 1992 (Revised on Jan. 1994). -- Jan. 1994

2014.0008.6.11 Final report of the Management Review of Section 8. -- Sept. 1994

2014.0008.6.12 Section 8 Reviews and audits. -- 1995. -- (2 folders)

2014.0008.6.13 AHA action plan for Section 8. -- 1995

2014.0008.6.14 Section 8 Refunding agreement between HUD and AHA. -- 1995

2014.0008.6.15 Correspondence HUD-Section 8. -- 1999

2014.0008.6.16 Section 8 Management Assessment Program (SEMAP) Phase I. . -- 2000

2014.0008.6.17 HUD Section 8 administrative contract. -- June 30, 2003-2004

2014.0008.6.18 PBRA Ashley CollegeTown II (Harris V). -- 2007

2014.0008.6.19 PBRA The Oakes at Auburn Pointe I Grady Redevelopment Phase III. -- 2007

2014.0008.6.20 PBRA The Villas Apartments. -- 2007

2014.0008.6.21 PBRA Reserve at East Point. -- 2008

2014.0008.6.22 Section 8 brochure. -- undated

2014.0008.6.23 You Can Make Your "Special House" Their "Special Home" by Becoming a Section 8 Landlord. -- undated

## **2014.0008.7 Housing Choice**

2014.0008.7.1 Housing Choice Voucher Programs Administrative Plan. -- 1995-2001  
*Other Codes*  
aha\_2017\_doc\_00357.pdf

2014.0008.7.2 Atlanta Metro-PHASE Landlord's Guide to Housing Choice Programs Housing Choice Voucher. -- circa 2000  
*Other Codes*  
aha\_2017\_doc\_00358.pdf

2014.0008.7.3 Landlord's Guide to Housing Choice Programs. -- 2002 and undated

2014.0008.7.4 Housing Choice Programs Family Information Booklet. -- Updated Aug. 25, 2004

2014.0008.7.5 Housing Choice Voucher Program: Program Moves Briefing Packet. -- circa 2006

2014.0008.7.6 Housing Choice Voucher Programs Administrative Plan. -- 2005

2014.0008.7.7 Housing Choice Operations Manual. Version 1.0. -- 2008-2011

2014.0008.7.8 Housing Choice Voucher Program Operations Manual. Version 3.0. -- 2013

2014.0008.7.9 Housing Choice Voucher Program Waiting List Opening (Frequently Asked Questions). -- 2015

2014.0008.7.10 Housing Choice Voucher Program Participant Briefing. -- undated

2014.0008.7.11 Housing Choice Programs Family Information Booklet. -- undated

2014.0008.7.12 Housing Choice Programs / Landlord's Rent Determination Guide. -- undated

2014.0008.7.13 Quality of Life Initiative and Housing Choice Voucher brochures and flyers. -- undated

## 2014.0008.8 Homeownership

2014.0008.8.1 Turnkey III (Homebuyers) Program. -- 1970s-1980s

2014.0008.8.2 Martin Street Plaza Home Ownership Program. -- 1991-1998

2014.0008.8.3 HUD correspondence regarding Homeownership. -- 1992

2014.0008.8.4 Congressional Black Caucus Legislative Forum. Affordable Housing Opportunities in Atlanta. -- Sept. 21, 1995

2014.0008.8.5 Kimberly Courts Home Ownership. -- 1996

2014.0008.8.6 Self-sufficiency Center for Home Ownership, opening and description of services. -- circa 1997

2014.0008.8.7 HUD and Fannie Mae Homeownership program. -- 1997-1998

2014.0008.8.8 FY1999 Multifamily Housing Mortgages and Housing Assistance Restructuring Program. -- Sept. 16, 1998

2014.0008.8.9 Special Housing and Homeownership, Inc. Community Partnership Program Agreements. Atlanta Center for Homeownership. -- 1999-2001

2014.0008.8.10 Homeownership, A-HOUSE Program Alliance, Atlanta Center for Home Ownership, Counseling to Closing proposal. -- 2000

2014.0008.8.11 Homeownership Atlanta Housing Summit. -- 2000

2014.0008.8.12 AHA Homeownership and Project-Based Administration Division FY2000 Budget Presentation (Draft). -- Apr. 18, 2000

2014.0008.8.13 Homeownership and Project-Based Administration Strategic Planning Retreat. -- July 13, 2001

2014.0008.8.14 Atlanta Center for Homeownership. -- 2001-2004

2014.0008.8.15 Atlanta Center for Homeownership application to the HUD Intermediary, Housing Opportunities, Inc for FY 2002-2003. -- 2002-2003

2014.0008.8.16 Mark-to-Market. -- 2002, 2006-2007

2014.0008.8.17 Atlanta Center for Homeownership description. -- undated

2014.0008.8.18 "Building Homeowners from the 'ground up'..." Atlanta Center for Homeownership brochure. -- undated

2014.0008.8.19 "Atlanta Center for Homeownership" brochure. -- undated

## 2014.0008.9 Low Income Housing Program

### 2014.0008.9.1 Budget

2014.0008.9.1.1 Project Based Budgeting Workbook. -- FY 1997

## 2014.0008.10 Waiting List. -- 2014-2015

2014.0008.10.1 FY 2015 Waiting List Vendor Kickoff Meeting Presentation. -- Nov. 12, 2014

2014.0008.10.2 Wait List Web Access and Telecommunications Strategy Presentation. -- 2014-2015

2014.0008.10.3 Waiting List Sign. -- 2015

## 2014.0008.11 Publications



2014.0008.11.1 Survey of Waiting Lists of Selected Council of Large Public Housing Authorities (CLPHA) Members and Other Large Public Housing Authorities (PHAs). -- 1982

2014.0008.11.2 Newsclippings. -- 1980s

2014.0008.11.2.1 "AHA threatens firings if leasing quota not met." The Atlanta Constitution. . -- June 16, 1988

2014.0008.11.2.2 "Lower Rents: The City of Atlanta's little-known rent subsidy program." Creative Loafing. Volume 17, Number 16. -- Sept. 17, 1988

2014.0008.11.2.3 "To Continue HUD's Gains, Retain Housing Vouchers." The Atlanta Journal and Constitution. -- Dec. 16, 1988

2014.0008.11.2.4 "A Housing Idea That May Be Timely Again." The Atlanta Journal and Constitution. -- Dec. 17, 1998

2014.0008.11.3 Newsclippings. -- 1990s

2014.0008.11.3.1 "Feds fund housing for poor, homeless: 300 units set for Atlanta area." The Atlanta Journal Constitution. -- Apr. 3, 1992

*Other Codes*

aha\_2017\_doc\_00197.pdf

2014.0008.11.3.2 "The Homeless." The Atlanta Journal Constitution. -- Apr. 8, 1992

*Other Codes*

aha\_2017\_doc\_00198.pdf

2014.0008.11.4 Analysis of Impediments to Fair Housing in Atlanta. -- Apr. 1, 1994

2014.0008.11.5 Special Housing Quarterly: A Publication of the Special Housing and Homeownership Division. -- 1997

2014.0008.11.6 Atlanta Center for Homeownership news articles. -- 1997-1999

2014.0008.11.7 Questions Frequently Asked by Tenants and Landlords. AHA. Eighth edition. -- Mar. 1998

2014.0008.11.8 House Notes. -- 2000-2001

2014.0008.11.9 Newsclippings. -- 2000s-2010

2014.0008.11.10 The Voice of Housing Choice. -- 2002

2014.0008.11.11 Housing Issues & the African American Community. Clark Atlanta University. W.E.B.DuBois Institute Annual Spring Conference Sponsored by The Andrew Mellon Foundation and The Southern Center for Studies in Public Policy. . -- Apr. 1-2, 2003

2014.0008.11.12 The Good Neighbor "Good Neighbors Make Great Neighborhoods" A Bi-monthly Newsletter for Housing Choice Families". -- Apr. 2003

2014.0008.11.13 Housing Choice Operations Team Updates newsletter. -- 2011. -- These records are available in electronic format only.

*Other Codes*

aha\_2017\_doc\_00034.pdf

2014.0008.11.14 Housing Choice Operations Team Updates newsletter. -- 2012. -- These records are available in electronic format only.

*Other Codes*

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## **2014.0008.12 Photographs**

**2014.0008.12.9 Photographs of Homeownership programs, street views. -- undated. -- (8 still images)**

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aha\_2014\_img\_07106; aha\_2014\_img\_07107; aha\_2014\_img\_07108; aha\_2014\_img\_07109;  
aha\_2014\_img\_07110; aha\_2014\_img\_07111; aha\_2014\_img\_07112; aha\_2014\_img\_07113

## **2014.0008.13 Artifacts**

**2014.0008.13.1 AHA Housing Choice button pin. -- 2017**

*Scope and Content*

Red button with AHA logo and white lettering reading, "Questions about Housing Choice? / Ask Me!"

## **2014.0008.14 Audiovisuals**

**2014.0008.14.1 "The Public Housing Story" phonograph record (includes broadcast script) Track 1. -  
- 1954. -- (Housed in oversize box with other collections)**

**2014.0008.14.2 "The Public Housing Story" phonograph record (includes broadcast script) Track 2. -  
- 1954. -- (Housed in oversize box with other collections)**

**2014.0008.14.3 "The Public Housing Story" phonograph record (includes broadcast script) Track 3. -  
- 1954. -- (Housed in oversize box with other collections)**

**2014.0008.14.4 "The Public Housing Story" phonograph record (includes broadcast script) Track 4. -  
- 1954. -- (Housed in oversize box with other collections)**

**2014.0008.14.5 Atlanta Housing Authority's Housing Choice Voucher Program Waiting List  
Opening. Online Training Video. -- 2014-2015**

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