

## Program Description & Guidelines

The James Allen Community Scholars Award (JACSA) is an initiative of Atlanta Housing (AH); and the United Negro College Fund (UNCF) is the program's fiscal agent. As one of the nation's oldest and most successful education assistance organizations, UNCF is committed to increasing opportunities for minority students, and AH strongly encourages lifelong learning as an integral component of its vision of building vibrant communities and encouraging individual self-sufficiency.

The purpose of JACSA is to provide scholarships to eligible AH-assisted individuals in support of their post-secondary education options. Scholarships will be awarded without regard to race, religion, sex, color, national origin, disability, or familial status. All candidates for the scholarship must participate in the AH scholarship application process and meet established eligibility criteria.

## Eligibility Criteria

The applicant must:

- ✓ Be a member of an AH-assisted household.
- ✓ Be between the ages of 16 and 18.
- ✓ Be enrolled, accepted, or plan to attend an accredited two- or four-year college, university, or technical school.
- ✓ Have attained a cumulative Grade Point Average (GPA) of 2.0 or better at the time of application submission. This does not apply to GED applicants. Additionally, recipients must remain in good standing with their chosen institution and maintain a minimum GPA of 2.5 or better thereafter.
- ✓ Demonstrate financial need as documented by the chosen institution.
- ✗ **Graduate level students are not eligible to apply.**

In addition:

- ✓ Scholarship applicants selected for award consideration will participate in a personal interview process with the JACSA Scholarship Selection Committee.
- ✓ Scholarships are subject to revocation by the Selection Committee for cause, including, but not limited to, non-compliance, performance, and lease violations.
- ✓ Scholarships are renewable annually for a total of four awards – provided that funds are available. Renewals require submission of an official college transcript, **40 hours of documented community service**, and an interview with the Selection Committee. All other eligibility criteria requirements must also be met.

### **APPLICATION PACKAGES ARE DUE FRIDAY, FEBRUARY 23, 2024**

Upon completion, email application along with all supporting documents to:

[Elon.osby@atlantahousing.org](mailto:Elon.osby@atlantahousing.org)

**No cell phone screenshots will be accepted.**

Signatures can be replaced with typed names. Official transcripts can be mailed to:  
Elon Osby, Atlanta Housing, 230 John Wesley Dobbs Ave. Atlanta, GA 30303

Questions -- Email to: [elon.osby@atlantahousing.org](mailto:elon.osby@atlantahousing.org) or by phone at 404-857-6873

## Required Documents to be Submitted

- Completed General Information Application -- **APPLICATIONS MUST BE TYPED. No handwritten applications will be accepted.**
- **Two letters of recommendation (selected from the following):**
  1. **On letterhead:** One letter from an academic or civic source:
    - **Academic:** Principal, teacher, counselor, or other school official.
    - **Civic:** Employer, civic leader, pastor, community service official, etc.
  2. One letter from an adult (not a relative / 21 years or older) who can attest to the applicant's achievements, qualifications, and aptitude. Letters from relatives will not be accepted.
- **Official** high school transcript, or GED certificate.
- Letter(s) of acceptance from chosen institution(s) - if received by application deadline.
- Copy of applicant's SAT and/or ACT scores (if applicable).

**Omission of any of the required documents will render the application incomplete and ineligible for scholarship consideration.**

## Additional Documents to be Submitted

If an applicant is selected to receive a JACSA award, applicant must also submit:

- Verification of unmet financial need from institution's Financial Aid Office.
- Copy of Federal Application Form for Student Aid (FAFSA or SARs report).

## For Information & Questions

Call (404) 857-6873 or email questions to: [elon.osby@atlantahousing.org](mailto:elon.osby@atlantahousing.org)

## Restrictions

AH reserves the right to revoke any award for reasons including, but not limited to:

- Non-compliance with AH's Work/Program Requirement by the head of household or other adult member of the household.
- Candidate does not enroll for Fall 2024 semester classes.
- Candidate is not accepted by an educational institution.
- Application information is determined to be false.

### Application

Name: \_\_\_\_\_  
Last First MI

Gender:  Female /  Male

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (4 digit year)

Current Address:

Number Street Apt. #

City State Zip Code

Cell Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street Apt. #

City State Zip Code

Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Education

High School Senior

High School Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Principal's Name: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_

Counselor's Email: \_\_\_\_\_

Date of Expected Graduation: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current GPA: \_\_\_\_\_

College/University/Technical Institution w/ (City and State)	Acceptance Date (if received)
1.	
2.	
3.	
4.	

**Activities, Awards & Honors**

Please list all school activities in which you have participated during the **past four years** (e.g., student government, music, sports, etc), and note all special awards, recognitions, honors and offices held.

High School Activities	# of Years	Honors, Special Awards or Recognition	Offices Held (if any)
1.			
2.			
3.			
4.			

**Community Involvement**

Please list community service organizations, volunteer organizations or special projects you are now active with or have previously been active with during the past four years, including employment and internships, etc.

Organization	# of Years	Service, Volunteer Organizations, Special Projects, Employment, Internships, etc.	Offices/Positions Held (if any)
1.			
2.			
3.			
4.			

**Disclosure**

By signing this disclosure, I understand that I am granting AH permission to disclose and discuss the contents of this application with UNCF staff and the JASCA Scholarship Selection Committee or third parties such as schools, colleges, universities, and references for the purposes of evaluating my application and eligibility for the JASCA scholarship.

I hereby certify that the information provided in this application is to the best of my knowledge, true and correct. I have not knowingly withheld any facts or circumstances that could otherwise jeopardize consideration of this application.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(If under the age of 18)

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This application form consists of three (3) pages. If you are missing any page(s) please contact Elon Osby, [elon.osby@atlantahousing.org](mailto:elon.osby@atlantahousing.org) or 404-857-6873.