



**ISSUE DATE: TUESDAY, January 7, 2025**

**TO: ALL POTENTIAL RESPONDENTS**

**SUBJECT: ADDENDUM NUMBER 1  
REQUEST FOR PROPOSALS - 2025-0041  
FACILITIES MANAGEMENT AND RELATED SERVICES**

This Addendum, including all articles and corrections listed below, shall become a part of the original Request for Proposals ("RFP") package and shall be taken into account in preparing your Proposal response. Please note that the deadline for receipt of Proposals is **January 22, 2025, at 3:00 P.M.**, local time and continues to remain unchanged.

The above numbered solicitation is amended as set forth below. Respondents must acknowledge receipt of this addendum by signing and completing the ***Addenda Acknowledgement Form***, under *Event Attachments page of the solicitation*. The Addenda Acknowledgement Form must be submitted with the Firm's response to this RFP. *Failure to include the Form in the Proposal response may subject your firm to disqualification.*

In order to ensure that all firms are given an equal opportunity to submit a competitive Proposal, the following are responses to questions and/or requests for clarification concerning **RFP #2025-0041**.

**TO ALL PROSPECTIVE RESPONDENTS, PLEASE NOTE THE FOLLOWING CHANGES AND CLARIFICATIONS:**

The above-numbered solicitation is amended as set forth below:

**PART 1 – GENERAL INFORMATION, SECTION 1.3. SCHEDULE OF EVENTS:**

**SITE VISITS: Shall be held on Thursday, January 9, 2025, at the following locations:**

9:30am -10:00am . EST at 230 John Wesley Dobbs Ave., NE, Atlanta, GA 30309.

10:30am - 11:00am EST at Civic Center 395 Piedmont Ave, NE , Atlanta, GA 30308

11:30am - 12:00pm EST at Roosevelt Hall, 660 Student Movement Blvd., Atlanta, GA 30314; and

12:30pm - 1:00pm EST at Zell Miller, 189 Merritts Ave., Atlanta, GA 30313

We shall convene in the parking lot, at the building's front entrance.

Please RSVP to me at [Rae.Clifton@atlantahousing.org](mailto:Rae.Clifton@atlantahousing.org) by 5:00pm, Wednesday, January 8, 2025. All interested firms are requested to attend. Site visits are not mandatory but attendance is highly recommended.


*AH will not provide transportation to or from the sites.*

**Addendum No. 1**  
**2025-0041 – Facilities Management and Related Services**  
**Page 2**

**Please utilize the Addenda Acknowledgement Form attached to the Event Attachments to acknowledge receipt of this Addendum #1. Please upload the form from the Event Attachments page in Jaggaer acknowledging Addendum #1. The Form must be included in the Firm's response to the RFP.**

Addenda to this RFP will only be issued and posted on AH's website at <https://www.atlantahousing.org/doing-business-with-ah/>. Addenda **will not** be mailed to potential Vendors. It is the responsibility of the Vendor to monitor AH's website and Business Management Portal for any addenda issued. Each Respondent must acknowledge all addenda issued by completing and signing the Addenda Acknowledge Form. The Form must be included in the Firm's response to the RFP.

**THE HOUSING AUTHORITY OF THE CITY OF ATLANTA, GEORGIA**

DocuSigned by:  
  
404C6F54AA14437...

Albert Murillo  
Senior Vice President, Contracts & Procurement

cc: File